

Ticket Exchange Request Form

All exchanges must be received before the close of the last business day prior to original show date.

Subscribers: Exchanges are free; **Mini-Pakage:** One show is free; **Non-Subs/Artix Buyers** thru BW: \$10 per ticket.

Regardless of Exchange Contact (via phone, email, web, or mail).

REQUIRED INFO:

Name(s) on Patron's Account _____

Account # _____ or Order # _____

Daytime Phone (_____) _____

or Email _____

Original Tickets Date _____ Time _____

of Tix _____ / _____

Exchange Request Date _____ Time _____

Out of Total – EX: 1 / 2

First exchange for this show? YES / NO

Upgrade / Seating section change? YES / NO

If yes, which section are you requesting? _____

Additional tickets? YES / NO

If yes, how many extra tickets do you need? _____

Upgrades, Additional Tix, 2nd Exchange Require Payment Information:

Credit / Debit Card Number _____

Exp. Date _____ Processing Code _____

BW Rep _____

Date _____

Time _____

NEW ORDER # _____

PCD _____

Date/Time _____

****Please verify new date and show time. Exchanges are done in order of request and for comparable areas by availability. Once an exchange is requested, the original tickets are automatically invalid.****